

Pre-Listing Worksheet

Seller's name _____

Address of property _____

Date of preparation _____ Estimated closing date _____

1. Do you have a mortgage on the property? Yes No More than one? Yes No

• First mortgage \$ _____ Lender _____

Type: FHA VA FNMA Other _____

• Second mortgage \$ _____ Lender _____

• Other _____

2. Are you current on all loan payments? Yes No

• If no, how many payments are in arrears? _____

3. What is the situation that caused you to miss or will cause you to miss your payments? _____

4. Have you spoken with anyone at the lender/lien holder's office? Yes No

• Whom? _____ What department? _____

• What was discussed? _____

5. Are your real estate taxes escrowed? Yes No If not, are they current? Yes No

6. Is there any legal action pending related to this property of which you are aware? Yes No

____ Pending foreclosure: when filed? _____

____ Bankruptcy: when filed? _____

7. Are there any other liens that could affect the sale? Yes No

____ Homeowners' association (HOA) liens _____

____ IRS tax liens _____

____ Mechanics' liens _____

8. Attorney information: Name _____ Contact Information _____

I (we) affirm that the above information is true and accurate to the best of our knowledge.

Seller _____ Date _____ Seller _____ Date _____

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